



TEAM MANAGER CHECKLIST

All required tournament documents should be uploaded through your GotSoccer team account. This link will give you directions for uploading: <https://gotsoccer.zendesk.com/hc/en-us/articles/115002825328-How-Do-I-Upload-Documents-for-an-Tournament-League>. All documents must be uploaded no later than Friday, March 23rd. After uploading, if you need to change documents, please contact Galaxy Soccer Club at galaxysc@sbcglobal.net.

Should you choose to mail in hard copies of your documents, please mail no later than Tuesday, March 20th, so that they arrive before Spring Break. Please mail to:

Galaxy Soccer Club – GLSC
530 W. 5th Ave.
Naperville, IL 60563

IWSL/IYSA TEAMS

- **United States Youth Soccer / State Association Approved Roster**, including all required signatures. Teams using players from other teams within their own Club must provide a copy of the respective team's roster.
- **IYSA Tournament Roster**, including all required signatures.
- **IYSA Medical Release and Liability Waivers are required for each player. PLEASE UPLOAD ALL WAIVERS IN ONE .PDF FILE, NOT INDIVIDUAL FILES.** Forms must be current – completed and signed within the last 12 months. NO OTHER ORGANIZATION'S MEDICAL RELEASE/LIABILITY WAIVERS ARE ACCEPTABLE. These forms do not have to be notarized.
- **IYSA Background Check and Concussion Certification Form.** The IYSA form (found on our website) is required, NOT the actual Concussion Certificate.
- **United States Youth Soccer / State Association Approved Guest Player Form**, signed by the borrowing team coach and the lending team coach. Guest Player Forms are not required for players within your own Club, but a copy of their team roster must be provided.
- **PLAYER PASSES** – *Bring To Headquarters Tent no less than one hour before first game or before 10:00 am (whichever is earlier)* – Current / Valid United States Youth Soccer / State Association Player Passes are required for all players.

US CLUB TEAMS/NISL TEAMS

- **IYSA FORM NT, revised 12/15**, including required signatures
- **IYSA Medical Release and Liability Waivers are required for each player. PLEASE UPLOAD ALL WAIVERS IN ONE .PDF FILE, NOT INDIVIDUAL FILES.** Forms must be current – completed and signed within the last 12 months. NO OTHER ORGANIZATION'S MEDICAL RELEASE/LIABILITY WAIVERS ARE ACCEPTABLE. These forms do not have to be notarized.
- **IYSA Background Check and Concussion Certification Form.** The IYSA form (found on our website) is required, NOT the actual Concussion Certificate.
- **US CLUB ROSTER** - Teams using players from other teams within their own Club must provide a copy of the respective team's US Club roster.
- **IYSA Tournament Roster**, including all required signatures
- **PLAYER PASSES** – *Bring To Headquarters Tent no less than one hour before first game or before 10:00 am (whichever is earlier)* – Current / Valid United States Youth Soccer / State Association Player Passes are required for all players.